To: Heads of Departments/School
   Director, School of Chinese Medicine
   Director, AIDS Institute
   Director, Centre for Cancer Research
   Director, Research Centre of Heart, Brain, Hormone and Healthy Aging
   Director, Research Centre of Infection and Immunology
   Director, Centre of Influenza Research
   Director, Public Health Research Centre
   Director, Centre for Reproduction, Development and Growth
   (for information of their staff)

Sun Yat Sen Foundation Fund for Academic Exchanges with China
   Outgoing Visitorship 2013

Applications are invited from full-time Teachers and other staff of equivalent grade in the Faculty for Outgoing Visitorships under the above Fund to visit medical schools and/or other related institutes in Mainland China.

1. **Purpose**
   The purpose of the grant is to allow Faculty staff to visit academic institutions in the Mainland to promote developments in those institutions and to strengthen academic relationships between those institutions and the Faculty.

   Preference will be given to visits which follow up previous academic developments initiated by the Department/School/Unit concerned, or cases where further academic input from Faculty members would benefit developments in the relevant institutions in Mainland China. Specifically, the grants are **not** intended to assist attendance of conferences or to deliver lectures without any further academic input.

2. **Duration**
   The Visitorship is tenable for a period from **two weeks to a maximum of three months**.

3. **Emoluments**
   The Visitorship shall carry the following emoluments (subject to adjustment at the discretion of the Committee of Management):
   a. Airfare of one economy class round-trip (HK/China/HK) ticket at the **lowest possible rate**; for visits to the Guangdong Province, return trainfare will be provided instead
   b. Airport tax
   c. A per-diem allowance determined by the Committee of Management (currently at HK$200)
   d. Accommodation allowance of HK$600 per day. The awardee may use part of the per-diem allowance to supplement the cost for the hotel of his/her choice, if necessary

4. **Application**
   Applications should be made on the attached form (which can also be downloaded from the Faculty's homepage at [http://www.med.hku.hk/v1/research/research-fellowships/sun-yat-sen-foundation-fund-for-academic-exchanges-with-china/](http://www.med.hku.hk/v1/research/research-fellowships/sun-yat-sen-foundation-fund-for-academic-exchanges-with-china/). Applicants are reminded that they will need to apply for long leave or special leave as appropriate should their applications be successful.

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5. **Balance for allocation/Future allocation exercise**
   In view that investment income will not be generated for this Fund, with a capital below HK$5M, by the Finance and Enterprises Office according to its revised investment strategy, the remaining balance of this Fund will only be sufficient to support one to two applications in this round.

6. **Closing date**
   *August 15, 2013.*

[Signature]

Professor GSW Tsao
Acting Chairman
Committee of Management
Sun Yat Sen Foundation Fund
for Academic Exchanges with China

July 15, 2013

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