

Easy Guide: Online Portal for Counselling Services

Homepage

HKUMed Student ...

Home for test Patient5

You last logged in: 19/01/2024 16:00 [Log Out](#)

HKUMed
Student Wellness Portal

- 1 Check-in for an Appointment
- 2 Read or Send a Secure Message
- 3 Review - Complete Forms
- 4 Update My Information/Profile

Welcome to Your Portal

This site is designed to help HKUMed Students interact more conveniently and efficiently with HKUMed's Student Wellness Team. Using the links at the left you can:

- Update your profile information

Once you log in to the system, there are four frequently used buttons:

1: Schedule a Phone Triage appointment / View your currently scheduled appointment

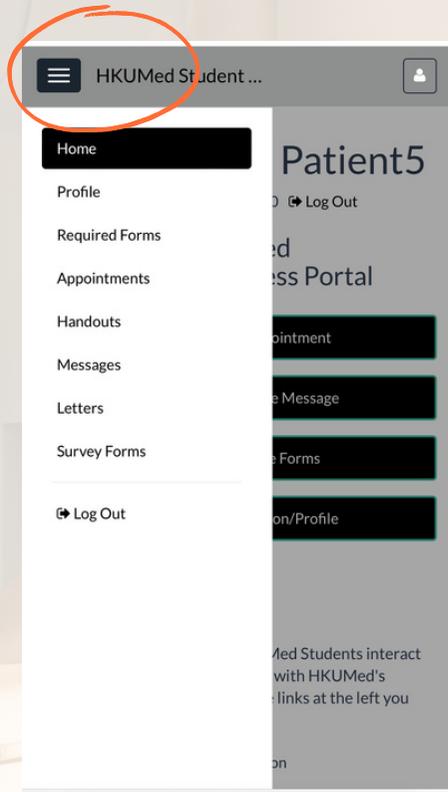
2: Contact your assigned counsellor

3: Complete the required forms

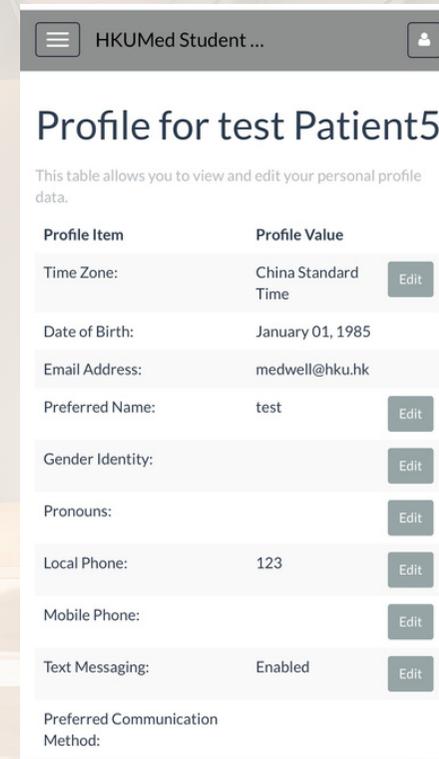
4: Update your personal particulars

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Menu bar



Profile

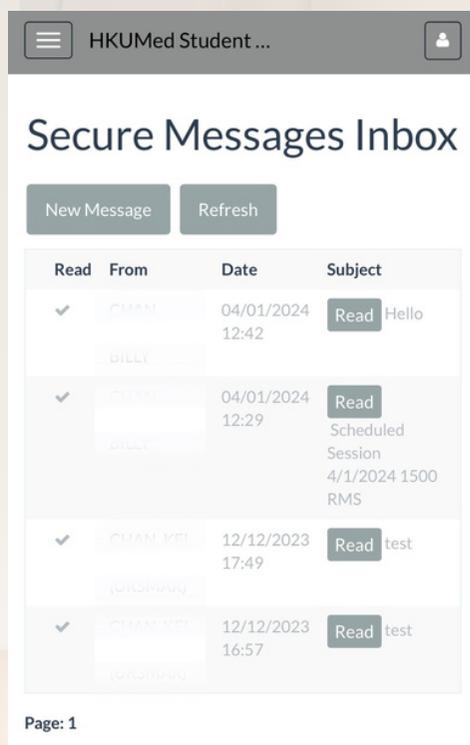


You can also use the menu bar button in the upper right-hand corner to view different pages of the system. Your counsellor or staff from SWT will inform you about how to use the different functions.

You can update your personal particulars in the Profile section.

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Secure Message



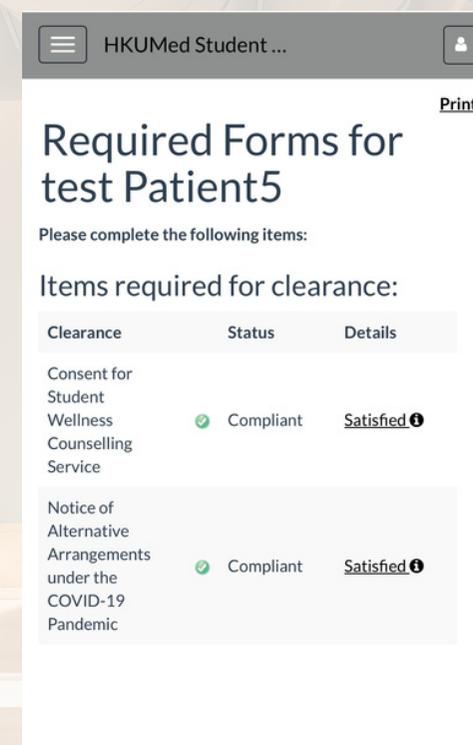
The screenshot shows the 'Secure Messages Inbox' interface. At the top, there is a header with a menu icon, 'HKUMed Student ...', and a user profile icon. Below the header, the title 'Secure Messages Inbox' is displayed. There are two buttons: 'New Message' and 'Refresh'. The main content is a table with columns: 'Read', 'From', 'Date', and 'Subject'. Each row represents a message and includes a 'Read' button. The messages are as follows:

Read	From	Date	Subject
✓	CHAN, BILLY	04/01/2024 12:42	Hello
✓	CHAN, BILLY	04/01/2024 12:29	Scheduled Session 4/1/2024 1500 RMS
✓	CHAN, KEI (COUNSELLOR)	12/12/2023 17:49	test
✓	CHAN, KEI (COUNSELLOR)	12/12/2023 16:57	test

Page: 1

In the Secure Message section, you can contact your assigned counsellor. The message will only be accessible by your counsellor.

Required Forms



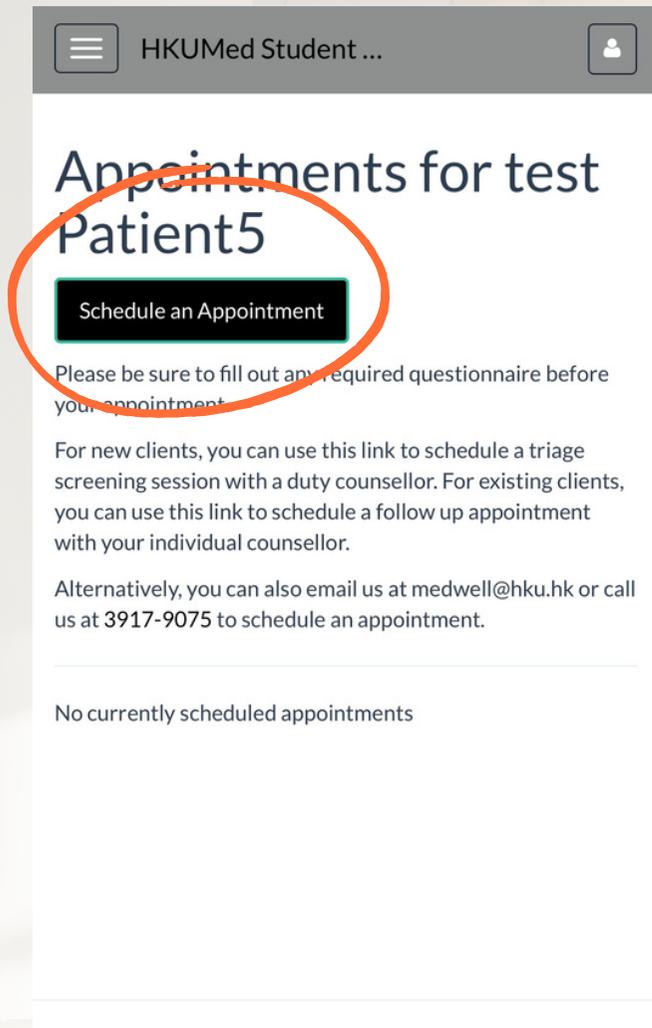
The screenshot shows the 'Required Forms for test Patient5' interface. At the top, there is a header with a menu icon, 'HKUMed Student ...', and a user profile icon. Below the header, the title 'Required Forms for test Patient5' is displayed, followed by a 'Print' link. The text 'Please complete the following items:' is shown. Below this, the section 'Items required for clearance:' is displayed. A table lists the required items with their status and details:

Clearance	Status	Details
Consent for Student Wellness Counselling Service	✓ Compliant	Satisfied ⓘ
Notice of Alternative Arrangements under the COVID-19 Pandemic	✓ Compliant	Satisfied ⓘ

For students who are using our counselling service, you will be asked to complete the forms in this section.

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APPOINTMENT: BOOK YOUR TRIAGE APPOINTMENT



As a new client to our service, you will be invited for a 15-30 minute phone triage with our Duty Counsellor.

Once you access the "Appointment" section, please select "Schedule an Appointment" and follow the instructions to book your Phone Triage appointment with our Duty Counsellors.

Students can schedule an appointment with us for the next 7 days.

If you encounter a time conflict and need to change your scheduled appointment, please go to "Appointment" section and cancel the original slot before scheduling a new alternative timeslot.

If you have any questions, please contact our team at 3917-9075 or medwell@hku.hk.