To: Research Team, Faculty Office

**Guidance on the Use of Generative AI in Research Theses**

Students and supervisors are reminded of the following guidance concerning the use of generative AI (GenAI) in academic work:

According to the Committee on Publication Ethics (COPE):
*“Authors who use AI tools in the writing of a manuscript, production of images or graphical elements of the paper, or in the collection and analysis of data, must be transparent in disclosing in the Materials and Methods (or similar section) of the paper how the AI tool was used and which tool was used. Authors are fully responsible for the content of their manuscript, even those parts produced by an AI tool, and are thus liable for any breach of publication ethics.”*

<https://publicationethics.org/guidance/cope-position/authorship-and-ai-tools>

The International Committee of Medical Journal Editors (ICMJE) further advises:
*“[…] Authors who use [artificial intelligence (AI)-assisted technologies] should describe, in both the cover letter and the submitted work in the appropriate section if applicable, how they used it. For example, if AI was used for writing assistance, describe this in the acknowledgment section […]. If AI was used for data collection, analysis, or figure generation, authors should describe this use in the methods […]. Humans must ensure there is appropriate attribution of all quoted material, including full citations.”*

<https://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html#four>

Please complete the declaration below to confirm your understanding and compliance with these expectations.

**Declaration**

**PART A: To be completed by the student**

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|[ ]  1. I declare that the thesis here submitted is my original work, unless explicitly acknowledged.
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|[ ]  1. If any AI tool(s) is used in this thesis, I confirm that the tool(s) used and purpose(s) have been fully disclosed, and allowed by my supervisor. I also confirm that the use has been explicitly acknowledged where applicable.
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|[ ]  1. I confirm my consent to the use of AI content detection software to review my submission.
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|[ ]  1. I declare that I have read and understood the University’s policy on research ethics and integrity as contained in the website:

<https://www.med.hku.hk/en/research/ethics-and-integrity>  |
|[ ]  1. I also understand that the thesis without a properly signed declaration by myself will not be considered in the examination process.
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| Signature of Student |  | Name and University No. of Student |  | Date |

**Part B: To be completed by the primary supervisor**

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|[ ]  I confirm that the student has disclosed the AI tool(s) used in this thesis and the purpose(s), if any. I also confirm that (i) I have reviewed the thesis, AND (ii) the applicant’s use of AI tools and the purpose(s) complied with my requirements. |

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| Signature of Supervisor |  | Name of Supervisor |  | Date |

June 2025