



**Guidelines for the Dissertation Examination for the
Master of Research in Medicine (MRes[Med])**

1. Submission of Dissertation

- (a) A candidate shall submit the dissertation title, with the endorsement of the supervisor(s) concerned, to the Board of Studies for approval by the end of the intercalated year of the MRes[Med].
- (b) Before submission of the dissertation for examination, a candidate should pass a copy of the dissertation to the supervisor(s) who should confirm in writing that it is ready for submission.
- (c) The dissertation must be submitted to the Faculty Office for arrangement of examination not later than the end of the twelfth semester of the curriculum of the degrees of Bachelor of Medicine and Bachelor of Surgery.
- (d) A candidate shall deliver to the Faculty Secretary two copies of the dissertation in temporary binding. For general guidance in preparing the dissertation, reference may be made to the booklet "Preparing and Submitting Your Thesis: A Guide for MPhil and PhD Students", published by the Graduate School of The University of Hong Kong.

2. Examination

- (a) The Board of Examiners shall comprise the Dean as the Chairman, the external examiner, internal examiner, who should NOT be the supervisor, members of the FHDC, the supervisor(s), and Head(s) of the Department(s) concerned.
- (b) The internal and external examiners shall be nominated by the Department concerned. Nominations, together with a copy of the curriculum vitae of the proposed external examiner, should be submitted to the Board of Studies for approval one month before the submission of the dissertation.
- (c) The examiners shall read the dissertation and submit separate written reports directly to the Faculty Secretary. The examiners are requested to report within one month from the date of receipt of the dissertation.
- (d) Each report shall include an opinion as to whether or not the examiner considers:
 - (i) that the dissertation is of sufficient standard for the degree of MRes[Med] provided that corrections and amendments as suggested by the examiners are made satisfactorily;
 - (ii) that the dissertation is not acceptable for the degree of MRes[Med] in its present form but should be modified and re-submitted for a new examination; or
 - (iii) that the candidate should be failed with no opportunity to re-submit the dissertation. In such a case, the candidate may make a representation through the Faculty Review Committee and the Committee on Discontinuation.

- (e) An oral examination of the dissertation is not mandatory, and shall be organized by the Faculty Secretary when necessary.
- (f) The oral examination shall normally be held in Hong Kong in the presence of the external examiner (or the additional examiner in his or her place if the external examiner is not available in Hong Kong at a time convenient for the conduct of an oral examination), the internal examiner, a supervisor of the candidate and a Chairman to oversee the conduct of the oral examination.
- (g) The Chairman of the oral examination, who is neither the supervisor nor an examiner of the dissertation, shall be nominated by the Department concerned and be a member of the Board of Examiners.

3. Examination results

- (a) The Board of Examiners shall consider the written reports on the dissertation and the reports on the oral, if applicable, and shall then make a recommendation to the Faculty Board, which shall then determine the candidate's result.
- (b) Upon approval by the Board of Examiners for a candidate to pass the dissertation, the candidate will be required to make corrections and amendments to the dissertation as indicated by the examiners to the satisfaction of the supervisor within a maximum period of one month.
- (c) In accordance with M.51(a)(iii) of the *Regulations for the Degree of MRes[Med]*, a candidate who has failed in the dissertation examination but has satisfactorily completed the prescribed written, practical or clinical work, may be permitted by the Board of Examiners to revise the dissertation and to re-present it within a specified period of not more than 4 months after receipt of a notice that it is unsatisfactory.
- (d) A copy of the finalised dissertation will be an accession to the Library, as provided under the *Regulations governing the Format, Binding and Presentation of Dissertations for Higher Degrees by Coursework*.

May 31, 2007
October 16, 2020 amended

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