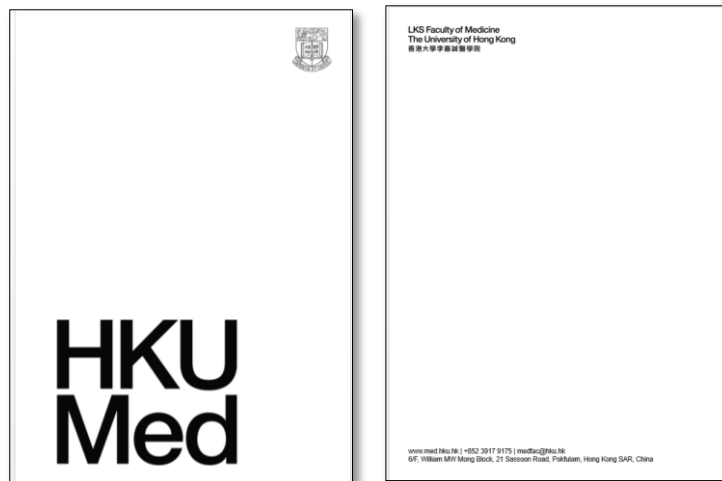


User Guideline for HKUMed Proposal Template

1. PPT files should be exported as PDF when dispatching as soft copies.
2. The standard cover and back cover pages should be applied.



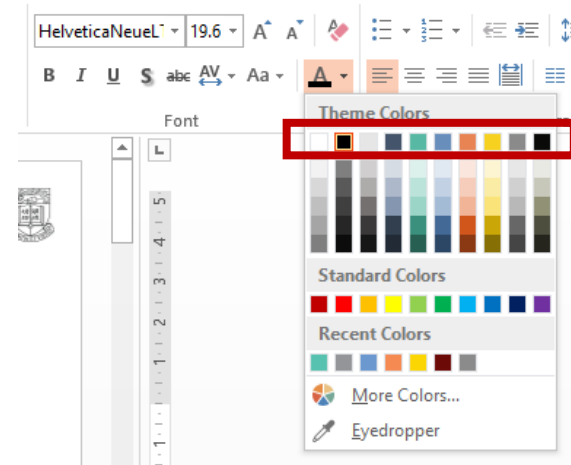
3. For hard copies, please use the readily-printed cover & back cover cards (352 gsm), and bind with black rings. Cover and back cover printed with normal A4 paper is acceptable for document fewer than 10 pages. Please contact Ms Suki Cheung of KEFA (3917 6851) for the hard covers.

4. Official fonts as stated in the [HKUMed Visual Identity Guideline](#) should be adopted:

English: Helvetica Neue / Arial

Chinese: Noto Sans CJK TC Regular / 華康儷黑體

5. The suggested theme colour palette on the PPT template has been selected with reference to the Identity Guidelines, and should be adopted as far as possible.



Please email hkumedbrand@hku.hk for any enquiries on the usage of the template.

Knowledge Exchange & Faculty Advancement
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