

THE UNIVERSITY OF HONG KONG
LI KA SHING FACULTY OF MEDICINE

Committee on the Use of Live Animals in Teaching and Research

To: All Heads of Departments
Deans, Faculties of Dentistry, Education, Medicine and Science
All Principal Investigators of CULATR-approved projects

**Reminder: Monitoring of Animal Usage
of PI (Principal Investigator)-Owned Colonies Form**

In order to strengthen the monitoring of animal usage, please be reminded of the Committee on the Use of Live Animals in Teaching and Research (CULATR)'s implementation of the “**Monitoring of Animal Usage of PI (Principal Investigator)-Owned Colonies Form**” (MAUF) due to the increasing number of research projects involving the use of animals from “PI-owned animal colonies” (i.e. breeding colonies generated by in-house genetic modification or breeding/stock colonies obtained from overseas/local non-LAU [Laboratory Animal Unit] sources).

Starting from January 1, 2009, PIs with self-owned colonies are required to inform the CULATR of the colony data and usage of these animal colonies annually. In this connection, please note that a completed copy of the following forms for “PI-owned animal colonies” should be attached to the *Annual Report to be submitted in January 2011* for the reporting period of January 1, 2010 to December 31, 2010:

Form A – CULATR-approved Animal Quota (Appendix A)

PIs are required to complete this form using the approved data in Section 7(a) of the CULATR application form. One Form A is required for each CULATR-approved protocol.

Form B – Annual Report on Animal Colony Data and Actual Animal Usage (Appendix B)

PIs are required to use this form to record the animal colony data and usage on a regular (e.g. weekly) basis. One Form B can be used for each or more than one animal strain/line depending on the complexity of the breeding system required by individual protocols. For PIs who have requested the LAU to provide husbandry and breeding services for their colonies, LAU staff will be responsible for filling in Form A and the colony data (i.e. no. of breeders, offspring produced,

culling and mortality) in Form B on the PIs' behalves whereas the animal usage data (i.e. number of offspring which have been used in CULATR-approved experiments) have to be completed by the individual PIs.

The LAU welcomes users to contact them should they have any queries on completing the forms. Please contact Dr Cassius Chan of the LAU at Tel: 2816 8470 / Email: laumauf@hkucc.hku.hk.

Thank you for your attention.



(Miss) Helen Chan
for Secretary
Committee on the Use of Live Animals
in Teaching and Research

Encl.

November 17, 2010
KSL/HC

**THE UNIVERSITY OF HONG KONG
COMMITTEE ON THE USE OF LIVE ANIMALS IN TEACHING & RESEARCH**

Monitoring of Animal Usage of PI-Owned Colonies

(Colonies Generated by In-house Genetic Modification or Obtained from Overseas / Local Non-LAU Sources)

CULATR-approved Animal Quota

(Please refer to the data in Section 7(a) of your CULATR application form)

Holding Area: <i>(Note 1)</i>	<input type="checkbox"/> CA-FMB	<input type="checkbox"/> CA-LAU Ext	<input type="checkbox"/> MDA-LAU Building/LAU-Ext	<input type="checkbox"/> Other Location (please specify):
Room No:	CULATR No:		Department:	
Name of Principal Investigator:			Name of User:	
			Name of Coordinator:	

Note 1: CA-FMB = Conventional Area (Lab. Blk., LKS Faculty of Medicine), CA-LAU Ext = Conventional Area (Dexter H.C. Man Building),
MDA-LAU Building/LAU-Ext = Minimal Disease Area (LAU Building/Dexter H.C. Man Building)

CULATR-Approved Animal Quota

Species	Animal Strain/Line					Animal Quota				
	No.	Nomenclature	Source			Breeding Colony			Stock Colony	
			<input type="checkbox"/> In-house Genetic Modification	<input type="checkbox"/> Overseas	<input type="checkbox"/> Local Non-LAU	No. of Breeders	No. of Stock	No. of Offspring to be produced which will be used in experiments	No. of Stock	No. of stock which will be used in experiments
Name of Department	Name of facility	Name of facility								
	1									
	2									
	3									
	4									
	5									
	6									

Remark

If the CULATR-approved animal quota also includes "LAU Animals" (i.e. animals supplied by the SPF Breeding Area [SPFBA] of the LAU), please list below:

Species	Strain	No. of animals to be used

Species	Strain	No. of animals to be used

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Monitoring of Animal Usage of PI-Owned Colonies

(Colonies Generated by In-house Genetic Modification or Obtained from Overseas / Local Non-LAU Sources)

Annual Report on Animal Colony Data and Actual Animal Usage

Holding Area: <i>(Note 1)</i>	<input type="checkbox"/> CA-FMB	<input type="checkbox"/> CA-LAU Ext	<input type="checkbox"/> MDA-LAU Building/LAU-Ext	<input type="checkbox"/> Other Location (please specify):
Room No:	CULATR No:		Name of User:	
Species:	Strain /Line: (No.)			
CULATR-Approved Animal Quota			No. of Breeders:	No. of Stock:
			No. of Offspring to be Used:	

Year	Animal											LAU User Initial	LAU Staff Initial	
	Source of Breeding Colony: <input type="checkbox"/> Overseas <input type="checkbox"/> Local Non-LAU <input type="checkbox"/> In-house Genetic Modification						Source of Stock Colony: <input type="checkbox"/> Overseas <input type="checkbox"/> Local Non-LAU							
Date <i>(Note 2)</i>	No. of Breeders	No. of Offspring Produced <i>(Note 3)</i>	No. of Offspring used in Experiments <i>(Note 3, 4)</i>	Culling <i>(Note 3, 5)</i>	Mortality <i>(Note 3, 6)</i>	No. of Cages in Use	No. of Stock (Animals Acquired) <i>(Note 3)</i>	No. of stock used in Experiments <i>(Note 3)</i>	Culling <i>(Note 3, 5)</i>	Mortality <i>(Note 3, 6)</i>	No. of Cages in use			
Total														

Note:

1. CA-FMB = Conventional Area (Laboratory Block, LKS Faculty of Medicine), CA-LAU Ext = Conventional Area (Dexter H.C. Man Building), MDA-LAU Building/LAU-Ext = Minimal Disease Area (LAU Building/Dexter H.C. Man Building)
2. Data to be recorded at regular intervals (e.g. Every Friday)
3. Cumulative data
4. Animals which have been used in experiments
5. No. of euthanized animals which have **not** been used in experiments
6. No. of animals found dead and have **not** been used in experiments