Faculty Core Facility Server Connection and Data Uploading Instruction.

1. Double click the “Computer” Icon on desktop
2. Go to “Tools” → Click “Map Network Drive…”
3. Type in “\192.168.10.202\your HKU portal ID”
4. DO NOT check “Reconnect at logon”
5. Key in hkpuc2\Portal ID → Portal Password → OK
6. Click “Finish” on Map Network Drive panel
7. A network drive is mapped to your computer system
8. Transfer your data from D Drive to the Network drive: Copy → Paste
9. Click “different user name”
10. Disconnect Network drive from computer system