Faculty Core Facility Server Connection and Data Export
Standard Operation Protocol

Uploading the files from the computer(s) at Faculty Core Facility

(Please refer to another document)

Downloading the data files from the Faculty Core Facility server drive

Windows 7 O/S

Before downloading data, please complete the following two steps:-

i) Register to use WiFi service in your portal
   (see Instruction of Registration to Use WiFi Service)
ii) Establish MEDVPN2 connection
    (refer to MEDVPN2 Installation Procedure for Windows XP / Vista)

To connect to MEDVPN2 and access your data files, the following steps MUST be executed on a computer pre-installed with MEDVPN2:-

i) Double click MEDVPN2 icon

ii) Enter your HKU Portal Login Name and Password, then Connect
iii) Open ‘Computer’, and click on Map Network Drive.

iv) Type in the I.P. address (`\192.168.10.202\`) and your HKU Portal Login Name to access the destination folder. For example, if your HKU Portal ID is chantaiman, you should type `\192.168.10.202\chantaiman`. Then check Connect Using Different Credentials, and click Finish.
v) Select **Use Another Account**, Enter *hkupc2\HKU Portal Login* and *Password*, then **OK**. Ensure that ‘Remember my credentials’ was **NOT** checked.

vi) Your drive inside the Faculty Core Facility server will display as follows.
vii) Upon finished, right click on your drive and select **Disconnect**. Click **Yes** when the prompt appears.

viii) Right click on MEDVPN2 icon and then **Disconnect**