CPOS IFC Server Connection and Data Export Standard Operation Protocol

Uploading the files from the computer(s) at Faculty Core Facility

(Please refer to another document)

Downloading the data files from the CPOS IFC server drive

Windows 7 O/S

Before downloading data, please complete the following two steps:-

i) Register to use WiFi service in your portal
   (see Instruction of Registration to Use WiFi Service)

ii) Establish MEDVPN2 connection
    (refer to MEDVPN2 Installation Procedure for Windows XP / Vista)

To connect to MEDVPN2 and access your data files, the following steps MUST be executed on a computer pre-installed with MEDVPN2:-

i) Double click MEDVPN2 icon

ii) Enter your HKU Portal ID and Password, then Connect
iii) Open ‘Computer’, and click on **Map Network Drive**.

![Map Network Drive](image1)

iv) Type in the I.P. address (``\192.168.10.210``) and your login to access the destination folder. For example, if your login ID is chantaiman, you should type `\192.168.10.210\ chantaiman`. Then check **Connect Using Different Credentials**, and click **Finish**.

![Connect Using Different Credentials](image2)
v) Select **Use Another Account.**
Enter **login ID and Password,** then **OK.**
Ensure that ‘Remember my credentials’ was **NOT** checked.

vi) Your drive inside the CPOS IFC server will display as follows.
vii) Upon finished, right click on your drive and select **Disconnect**. Click **Yes** when the prompt appears.

![Disconnect on Drive](image1.png)

viii) Right click on MEDVPN2 icon and then **Disconnect**

![Disconnect on MEDVPN2 Icon](image2.png)