

**THE UNIVERSITY OF HONG KONG
LKS FACULTY OF MEDICINE**

To: Students admitted to Year 1 of the Bachelor of Medicine and Bachelor of Surgery (MBBS) curriculum in 2020/2021

Enrolment Arrangement and Exemption/Advanced Standing Policy
for CAES1000 Core University English Course and Common Core Courses

In accordance with the regulations and syllabuses for the MBBS degrees, students are required to successfully complete the following in order to satisfy part of the requirements as stipulated under UG5 of the *Regulations for First Degree Curricula*:

- (i) a 6-credit *CAES1000 Core University English (CUE)*¹ in the first year of study; and
- (ii) 24 credits of courses in the Common Core (CC) Curriculum, or equivalent, comprising one course from each Area of Inquiry (please consult the University website on CC Curriculum to gain more information: <https://commoncore.hku.hk/about-us/>), before the end of the third year of study, except where candidates are required to make up for failed credits.

A. Enrolment Arrangement

Enrolment Arrangement	CUE <i>[Not required for students who have achieved Level 5 or above in the HKDSE English Language Examination, or equivalent]</i>	CC Courses
<p>Course Selection Period</p> <p>[Semester 1/Full-year courses: August 21, 2020 (10am) to August 27, 2020 (4pm)]</p> <p>[Semester 2 courses: August 21, 2020 (10:10am) to August 27, 2020 (4pm)]</p> <p><i>Except the following period: August 22, 2020 (12noon) – August 24, 2020 (2:29pm)</i></p>	<p>MBBS students will be assigned to attend a CUE class to be conducted on Thursday from 1:30pm-4:20pm in the First Semester. There is no need for students to enrol in <i>CAES1000</i> via SIS self service enrolment.</p>	<ol style="list-style-type: none"> 1. MBBS Year 1 students are advised to enrol in at least one CC course in the First or Second Semester via the SIS self service enrolment during the course selection period. 2. Approval of CC course enrolments will be done, via SIS, on a first-come-first-served basis.
<p>First Semester Add/Drop Period for both Semesters 1 & 2 courses:</p> <p>September 1, 2020 (10am) to September 15, 2020 (4pm)</p> <p><i>Except the following period: September 2, 2020 (12noon to 4:59pm)</i></p>	---	<ol style="list-style-type: none"> 1. Students can add/drop CC courses freely during the add/drop period. 2. First auto-balloting will be executed during the suspension period from 12noon to 4:59pm on September 2, 2020. Subsequent auto-balloting will be performed 6 times a day at 8am, 11am, 2pm, 5pm, 8pm and 11pm respectively, from September 2, 2020 (5pm) to September 15, 2020 (5pm).

¹ Candidates who have achieved Level 5 or above in English Language in the Hong Kong Diploma of Secondary Education Examination, or equivalent, are exempted from this requirement. These candidates may take the CUE course as an elective. Where candidates are exempted from CUE, completion of the approved enrichment activities in the third year of curriculum will be regarded as fulfilment of, *inter alia*, the requirement to take a course in lieu as set out in Footnote 2 to Regulation UG5, and Regulation UG6 of the *Regulations for First Degree Curricula*.

Enrolment Arrangement	CUE <i>[Not required for students who have achieved Level 5 or above in the HKDSE English Language Examination, or equivalent]</i>	CC Courses
<p>Second Semester Add/Drop Period for both Semester 2 and Summer Semester courses:</p> <p>January 18, 2021 (10am) to February 1, 2021 (4pm)</p> <p><i>Except the following period: January 19, 2021 (12noon to 4:59pm)</i></p>	---	<ol style="list-style-type: none"> 1. Students can add/drop CC courses freely [including those offered in the Summer Semester (if any)] during the add/drop period. 2. First auto-balloting will be executed during the suspension period from 12noon to 4:59pm on January 19, 2021. Subsequent auto-balloting will be performed 6 times a day at 8am, 11am, 2pm, 5pm, 8pm and 11pm respectively, from January 19, 2021 (5pm) to February 1, 2021 (5pm).
<p>Summer Semester Add/Drop Period:</p> <p>June 15, 2021 (10am) to June 22, 2021 (4pm)</p> <p><i>Except the following period: June 16, 2021 (12noon to 4:59pm)</i></p>	---	<ol style="list-style-type: none"> 1. Students can add/drop CC courses freely (if any) during the add/drop period. 2. First auto-balloting will be executed during the suspension period from 12noon to 4:59pm on June 16, 2021. Subsequent auto-balloting will be performed 6 times a day at 8am, 11am, 2pm, 5pm, 8pm and 11pm respectively, from June 16, 2021 (5pm) to June 22, 2021 (5pm).

B. Exemption Policy for CUE

In consultation with the Centre for Applied English Studies (CAES), the following exemption policy for the CUE course will be administered:

1. Students who have achieved Level 5 or above in English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSE), or equivalent, are exempted from the CUE requirement, and the CUE is **optional**².
2. **The following students need NOT apply for exemption from the CUE requirement (exemption will automatically be processed for students):**
 - (a) **Students who have achieved Level 5 or above in the HKDSE English Language Examination; and**
 - (b) **Students who have already been granted advanced standing for CUE requirement upon admission.**
3. Students who are not one of those as stated in point 2 above but have achieved any of the following qualifications are regarded as having attained the equivalent of Level 5 or above in the HKDSE English Language Examination and are eligible to **apply for exemption** (see point 4 below) from the CUE requirement, and the CUE is **optional**²:

² For those students who would like to take the CUE as an optional course, please contact Ms Lucia Chan of the Faculty Office by email (luciackm@hku.hk) latest by **August 28, 2020**.

- (a) holder of a Bachelor's degree from an English-medium university;
- (b) achieved Grade A or above in English Language GCE Advanced Level (AL)/ Advanced Subsidiary Level (ASL);
- (c) achieved an overall IELTS score of no less than 7 **AND** with all sub-scores no less than 6.5 on the Reading, Speaking, Listening, and Writing Tests;
- (d) achieved an overall TOEFL Internet-based test score of no less than 94 **AND** no less than a 24 on the writing, a 20 on the speaking, a 20 on the listening, **AND** a 19 on the reading sections;
- (e) achieved in International Baccalaureate (IB) Grade 4 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (HL); or Grade 5 or above in English B/ English Language B (HL); or Grade 5 or above in English A1/ English Language A/ English A: Literature/ English A: Language and Literature (SL);
- (f) achieved Grade 4 or above on the Advanced Placement (AP) English Language/ English Language and Composition/ English Literature and Composition Test;
- (g) achieved a NEW Scholastic Aptitude Test (SAT) score of 35 or above on **both** the Writing & Language Test **and** Reading Test (from 2016);
- (h) achieved Grade B or above in H1 General Paper at the Singapore GCE A-level;
- (i) achieved Grade A or better in English language at Malaysia SPM examination;
- (j) achieved Grade A2 or better in Malaysia UEC-Senior English Language;
- (k) attained merit (3 points) or above in each set of credits in New Zealand NCEA Literacy (10 credits made up of 5 credits in reading and 5 credits in writing);
- (l) achieved a score of 95% or better in English at All India Senior School Certificate Examination / Higher School Certificate;
- (m) achieved a final score of 90% or better in English at Grade 12 Canadian high school curriculum;
- (n) achieved Grade B or better in English Language at Sri Lanka Ordinary examination;
- (o) achieved a score of 90 or better in English in the Russian Unified State Exam (Единый государственный экзамен, ЕГЭ, Yediny gosudarstvenniy ekzamen, EGE);
- (p) Academic Speaking and Writing test conducted by CAES for students who have not taken any of the above tests. (*Note: these students will be invited to attend an online assessment session conducted by the CAES on August 27, 2020. The CAES will contact the students concerned to convey details of the arrangement in due course.*)

- *Students who apply for taking the Academic Speaking and Writing Test should provide supporting documents to prove that they were admitted to HKU using qualifications **other than** those included in the above list. The relevant supporting documents should be submitted together with the online applications (see Point 4 below).*
- *If students fail to provide the said supporting documents, the CAES has the rights not to allow them to take the test.*

4. Students with the above qualification(s) who would like to apply for exemption of taking CAES1000 should complete the online form “Application for Exemption from the Core University English Requirement” by clicking [here](#) (HKU Portal login is required) and upload all supporting documents to the online application platform by **August 21, 2020 (or by September 1, 2020 for other late comers)**. Students may be invited to produce the original of the supporting documents for verification purpose if necessary.

C. Advanced Standing Policy for CC Course(s)

Students with recognised qualifications or studies before admission may apply for advanced standing for the relevant CC course(s). To apply for advanced standing, students should complete the online form “Application for Advanced Standing for Common Core Course(s)” by clicking [here](#) (HKU Portal login is required) and upload all supporting documents (including academic transcript and syllabuses of the relevant courses from the previous studies) to the online application platform by **August 21, 2020 (or within 3 days upon acceptance of offer for other late comers)**. Students may be invited to produce the original of the supporting documents for verification purpose if necessary.

Students who have already been granted advanced standing for CC courses upon admission need NOT apply.

Should you have any queries, please do not hesitate to contact Miss Jessie Mo of the Faculty Office by email at jessiemo@hku.hk or by phone at 3917-9761.

August 12, 2020