

Adding Social Media Handles to Email Signature

1. Please copy the below chain of social media icons.

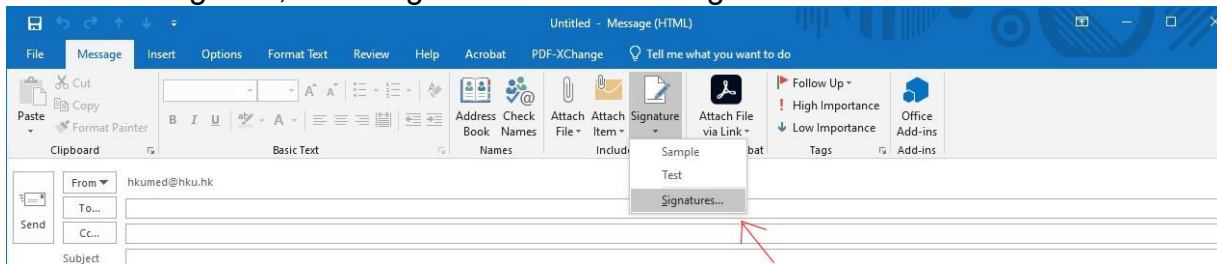
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2. Insert the chain in a new line after the address in your email signature.

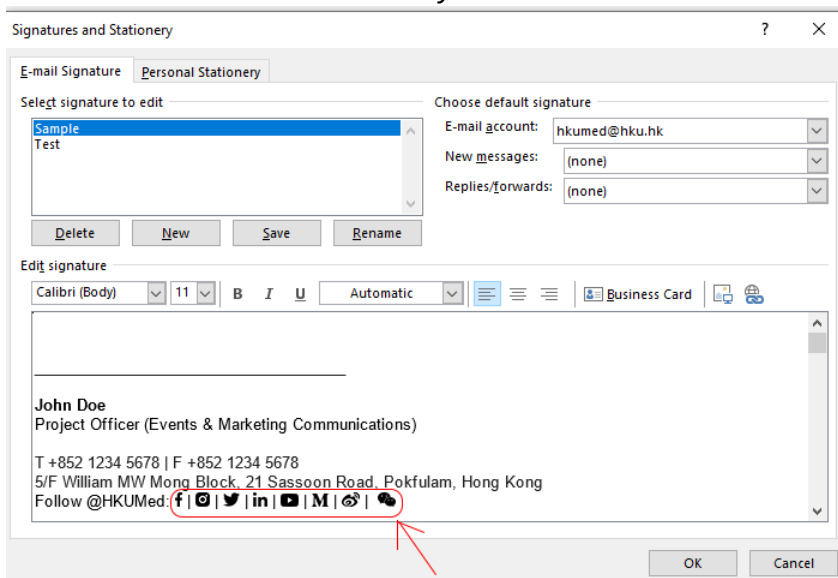
Note: If your School/Department has your own social media platforms, please feel free to change the list to the one of your own platforms.

To insert your School/Department's social media URL:

1. Open Outlook.
2. Click "New Email".
3. In the Message tab, click "Signature" and then "Signatures...".

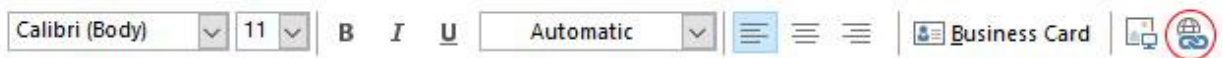


4. Click on the social media icon you wish to insert the URL into.



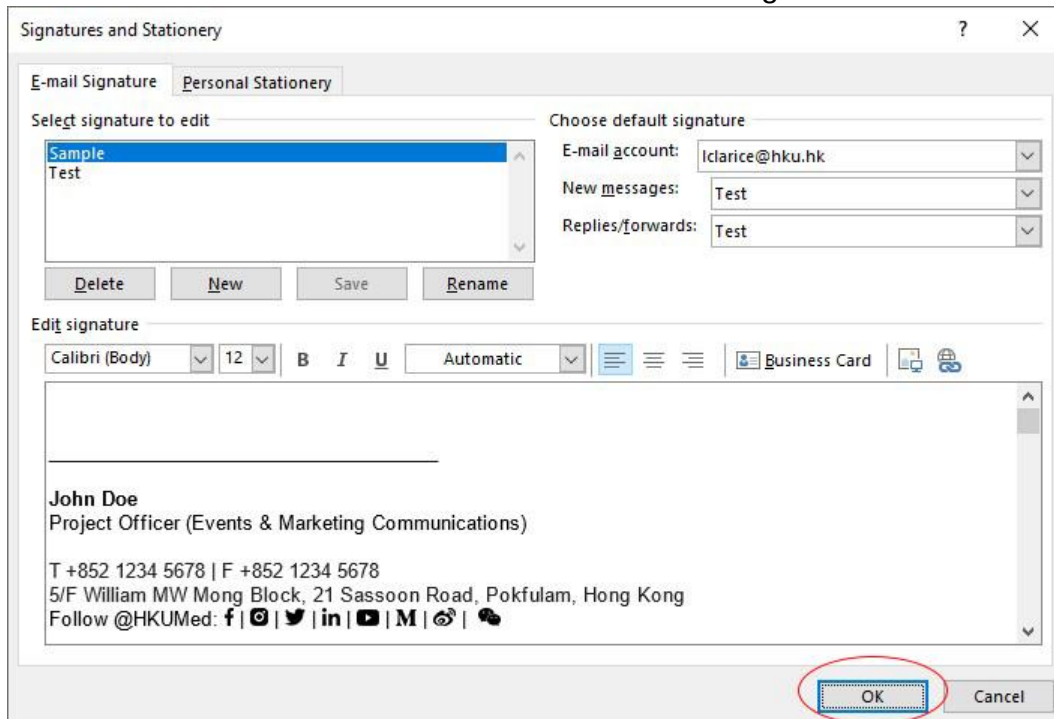
5. On the menu bar, click on the  button.

Edit signature



6. Insert the URL and click ok.

7. Remember to click ok in the window to save the changes.



Faculty Social Media Links

Below is a list of the Faculty's social media pages for your easy reference.

- Facebook: <https://www.facebook.com/HKUMed>
- Instagram: <https://www.instagram.com/hkumed>
- Twitter: <https://twitter.com/hkumed>
- LinkedIn: <https://www.linkedin.com/school/hkumed>
- YouTube <https://www.youtube.com/c/HKUMedFac>
- Medium <https://medium.com/hkumed>
- Weibo: <https://weibo.com/hkumed>
- WeChat: <http://www.med.hku.hk/wechat>